

# Application for Employment



We consider applicants for all positions regardless of race, color, religion, sex, national origin, age, marital or veteranis status, disability, medical condition or handicap, or any other legally protected status.

## Personal Information

Please print in ink

Date of Application \_\_\_\_\_

Name \_\_\_\_\_ Social Security # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # ( \_\_\_\_\_ ) \_\_\_\_\_ Alternate # ( \_\_\_\_\_ ) \_\_\_\_\_

Email Address \_\_\_\_\_ Referred by \_\_\_\_\_

If you are under age 18, please state your date of birth \_\_\_\_\_

*Note: The company does not hire persons age 15 or younger*

If under age 18 can you supply working papers?  Yes  No

Are you legally eligible for employment in the United States?  Yes  No

*If offered employment, you will be required to provide documentation to verify your eligibility*

Position(s) applying for \_\_\_\_\_ Date available to start work \_\_\_\_\_

Rate of pay expected \_\_\_\_\_

What type of employment are you seeking? *Note: Most positions require working weekends and holidays*

Full Time  Part Time  Indoor  Outdoor  Days  Nights

Have you ever worked for this company or any of its divisions before?  Yes  No

If yes, where? \_\_\_\_\_

Are any of your relatives presently employed with the company or its divisions?  Yes  No

If yes, name of relative and department \_\_\_\_\_

Were you ever discharged by any company?  Yes  No

Reason for discharge \_\_\_\_\_

Have you ever been convicted of a crime other than a minor traffic violation? The existence of a criminal record will not automatically disqualify you from the job for which you are applying.  Yes  No

If yes, please explain offense and final disposition: \_\_\_\_\_

## Education

	Name and Address of School	Course of Study	Did You Graduate?	Degree or Diploma	# of Years Completed
High School					
College					
Other					

## U.S. Military History

Have you ever been a member of the Armed Forces of the United States?

Yes

No

Branch \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

### Employment History

#### ***MOST RECENT OR CURRENT EMPLOYMENT***

Employer:	From:	To:
Phone:	Position:	
Address:		
Duties:	Supervisor's Name:	
May we inquire of your present employer?:	Salary/Wage:	

#### ***PRIOR EMPLOYMENT***

Employer:	From:	To:
Phone:	Position:	
Address:		
Duties:	Supervisor's Name:	
Reason for Leaving:	Salary/Wage:	
Employer:	From:	To:
Phone:	Position:	
Address:		
Duties:	Supervisor's Name:	
Reason for Leaving:	Salary/Wage:	

### References

#### ***NAMES OF PEOPLE NOT RELATED TO YOU, THAT YOU HAVE KNOWN FOR AT LEAST 1 YEAR***

Name	Address	Telephone	Years Known

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all my statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_